
Data Book Sources

Maryland Association of Community Colleges

Maryland Association of Community Colleges
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Acknowledgements

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Abbreviations, Acronyms, and Definitions

AA degree = Associates in Arts degree and by connotation Associates in Science degree

BEOG = Basic Educational Opportunity Grant, renamed Pell Grant in 1980 to honor U.S. Senator Claiborne Pell

CC-4 Report = Community College Annual Financial Report to MHEC, Statement of Revenues and Expenditures, for prior fiscal year, provided by individual institutions

CC-5 Report = Community College Annual Budget Report to MHEC for upcoming fiscal year, provided by individual institutions

CEI = Continuing Education Inventory, data provided by MHEC

CIP = Capital Improvement Plan, data submitted by individual community colleges

DBM = Department of Budget and Management

DIS = Degree Information System, data submitted by individual community colleges

DLS = Department of Legislative Services

EIS = Enrollment Information System, data submitted by individual community colleges

Eligible = students who are considered eligible for which colleges receive state funding

EMT = Emergency Medical Technician

HEGIS Code = Higher Education General Information Survey Code for categories of instruction

FTES = Full Time Equivalent Student

MHEC = Maryland Higher Education Commission

MSDE = Maryland State Department of Education

MACC = Maryland Association of Community Colleges

NASF = Net Assignable Square Feet

NCLEX = National Council of State Boards of Nursing Licensing Exam

Pell Grant (see BEOG)

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Enrollment

**Table I-1:
Total Undergraduate Credit Students by Segment**

Period

From Fall two years prior to current Fall

Items

- Community Colleges, Credit, Statewide
 - Full-Time Students
 - Part-Time Students
 - First-Time Full-Time Freshmen
 - Total Students

- Four-Year Public Institutions, Undergraduates
 - Full-Time Students
 - Part-Time Students
 - First-Time Full-Time Freshmen
 - Total Students

- Four-Year Private Institutions, Undergraduates
 - Full-Time Students
 - Part-Time Students
 - First-Time Full-Time Freshmen
 - Total Students

Sources

Enrollment Data 2 prior years: MHEC “Enrollment by Place Residence in Maryland Institutions of Higher Education Fall [of prior year],” June release

Enrollment Data current year: Community College data from EIS; Four-year Public and Private data from MHEC Opening Fall Enrollments, December release

**Table I-2:
Undergraduate Maryland Resident Credit Students by Segment**

Period

From Fall three years before to Prior Fall

Items

- Community Colleges, Credit, Statewide Maryland Residents
 - Full-Time Students
 - Part-Time Students
 - First-Time Full-Time Freshmen
 - Total Students

- Four-Year Public Institutions, Undergraduates, Maryland Residents
 - Full-Time Students
 - Part-Time Students
 - First-Time Full-Time Freshmen
 - Total Students

- Four-Year Private Institutions, Undergraduates, Maryland Residents
 - Full-Time Students
 - Part-Time Students
 - First-Time Full-Time Freshmen
 - Total Students

Source

Enrollment Data prior years: MHEC, “Enrollment by Place of Residence in Maryland Institutions of Higher Education Fall [of prior year],” June release

**Table I-3:
Undergraduate Out-of-State Resident Credit Students by Segment**

Period

From Fall three years before to Prior Fall

Items

- Community Colleges, Credit, Out-of-State Residents
 - Full-Time Students
 - Part-Time Students
 - First-Time Full-Time Freshmen
 - Total Students

- Four-Year Public Institutions, Undergraduates, Out-of-State Residents
 - Full-Time Students
 - Part-Time Students
 - First-Time Full-Time Freshmen
 - Total Students

- Four-Year Private Institutions, Undergraduates, Out-of-State Residents
 - Full-Time Students
 - Part-Time Students
 - First-Time Full-Time Freshmen
 - Total Students

Source

Enrollment Data prior year: MHEC, “Enrollment by Place of Residence in Maryland Institutions of Higher Education Fall [of prior year],” June release

**Table I-4:
Characteristics of Credit Students
Fall Data**

Period

From Fall two years prior to current Fall

Items

- Total Credit Enrollment
 - Full-Time Credit Enrollment
 - Part-Time Credit Enrollment

- First Time Full-Time Freshmen

- Programs
 - Transfer Enrollment
 - Career Enrollment
 - Undeclared/Nondegree

- Ethnicity
 - Asian
 - African-American
 - Hispanic
 - Native American
 - White
 - Other/Unreported

- Foreign/International for colleges who report this separately

- Residence
 - In-county Enrollment
 - Out-of-county
 - Out-of-State/International/Unknown

- Gender
 - Male
 - Female

- Average Age
 - Age 15-19
 - Age 20-29
 - Age 30-39
 - Age 40-49
 - Age 50-59
 - Age 60+

- Average Credit Load

Source

EIS

- Distance Learning Enrollment

Source

MHEC S-6 Report Credit Hours and Eligible Continuing Education Enrollment

- % of Students Employed More Than 20 Hours per Week

Source

Community College Survey of Student Engagement

**Table I-5:
Characteristics of Credit Students
Fiscal Year Data**

Period

From Fiscal Year three years prior to prior Fiscal Year, data not collected before FY 2005

Items

- Total Credit Enrollment

- Male
- Female

- Asian
- African-American
- Hispanic
- Native American
- White
- Other/Unreported

- Foreign/International for those colleges who report this category

- In-county Enrollment
- Out-of-county
- Out-of-State/International/Unknown

Source

EIS

- Distance Learning Enrollment

Source

MHEC S-6 Report Credit Hours and Eligible Continuing Education Enrollment

- % of Students Employed More Than 20 Hours per Week

Source

Community College Survey of Student Engagement

**Table I-6:
Full-Time and Part-Time Credit Students by College**

Period

From Fall two years prior to current Fall

Items

- Full-Time Credit Students
- Part-Time Credit Students

Source

EIS

Related Tables

Table I-7: Annual Percentage Change in Full-Time and Part-Time Credit Students by College

Source

Percentages calculated based on data provided for Table I-6

Table I-8: Attendance Status of Credit Students by College

Sources

Percentages calculated based on data provided for Table I-6

**Table I-9:
First Time Full-Time Freshmen by College**

Period

From Fall three years prior to current Fall

Item

- First-Time, Full-Time Freshmen

Source

EIS

**Table I-10:
Credit Students by Program Type by College**

Period

Current Fall

Items

- Transfer Students, Full and Part-Time = enrolled in AA programs designed for the continuation of education in a baccalaureate-level institutions
- Career Students, Full and Part-Time = enrolled in certain AA and certificate programs designed primarily for immediate job entry or for upgrading skills
- Undeclared/Nondegree Students, Full and Part-Time = undecided as to their program of study or are not in a degree or certificate seeking program

Source

EIS

Related Table

Table I-11: Attendance Status of Credit Students by Program Type by College

Source

Percentages calculated based on data provided for Table I-10

**Table I-12:
Credit Students in Transfer Program Areas by College**

Period

Current Fall

Items

- Full-Time and Part-Time Students
 - Arts and Science = HEGIS Code 491001
 - Engineering = 494001
 - General Studies = 495001
 - Teacher Education = 496001 and 496011
 - Business Administration = 497001
 - Computer Science = 498001
 - Total Transfer Students

Note

Transfer students are enrolled in AA programs designed for the continuation of education in a baccalaureate-level institution.

Source

EIS

Related Table

Table I-13: Attendance Status of Credit Students in Transfer Program Areas by College

Source

Percentages calculated based on data provided for Table I-12

**Table I-14:
Credit Students in Career Program Areas by College**

Period

Current Fall

Items

- Full and Part-Time Students
 - Business and Commerce, = HEGIS Code beginning 50
 - Information Technology = 51
 - Health Services = 52
 - Mechanical and Engineering = 53
 - Natural Science = 54
 - Public Service = 55
 - Total Career Students

Note

Career students are enrolled in certain AA and Certificate programs designed primarily for immediate job entry or for upgrading skills.

Source

EIS

Related Table

Table I-15: Attendance Status of Credit Students in Career Program Areas by College

Source

Percentages calculated based on data provided for Table I-14

**Table I-16:
Resident Undergraduate Credit and Freshmen Students by County**

Period

Prior Fall

Items

- County Residents Attending Any Maryland Undergraduate School
- Undergraduate Residents Attending Any Community College in Maryland

Source

MHEC, Enrollment by Place of Residence in Maryland Institutions of Higher Education [of prior year], Fall Release

Item

- County Public High School Graduates = Diplomas for All Students – Diplomas for Special Education Students

Source

Maryland State Department of Education
School Systems Performance by Local School System

Item

- Public High School Graduates Attending Community College

Source

individual institutions

**Table I-17:
Comparison of Credit Enrollment at Community Colleges
to Service Area Population**

Period

Current Fall Enrollment, Prior Year Service Area Population

Items

- Adult Population Estimates
- Residents of Service Area Enrolled in Local Community College

Source

Population Estimates: US Bureau of Census, Population Division, “County Population Estimates by Selected Age Categories and Sex,” number of persons aged 18 years and over, released Fall of Year after estimate, eg. September 2004 release of 7/1/03 data (revised 2004 from all persons)

Residents of Service Area Enrolled: EIS

**Table I-18:
Credit Students by Residence**

Period

Current Fall

Items

- Full-Time and Part-Time Students
 - Resident of Service Area
 - Resident of Maryland, Outside Service Area
 - Out-of-State Resident

Source

EIS

Related Table

Table I-19: Percentage of Credit Students by Residence by College

Source

Percentages calculated based on data provided for Table I-18

**Table I-20:
Credit Students by Ethnicity**

Period

Current Fall

Items

- Full-Time and Part-Time Students
- African-American
- Native American
- Asian
- Hispanic
- White
- Other/Foreign

Notes

Other/Foreign are combined here, although they are retained as separate categories in MHEC's Enrollment by Ethnicity Report, because some colleges do not report foreign as an ethnic category

MCCRG decided not to calculate percent of minority ethnicity versus the total because it is unclear whether foreign and other should be included as minority or not. Also, with the trends to recognize the combined ethnicities, it becomes increasingly difficult to define "minority."

Source

EIS

Related Table

Table I-21: Percentage of Credit Students by Ethnicity

Source

Percentages calculated based on data provided for Table I-20

**Table I-22:
State Funded Credit FTE Enrollment**

Period

Fiscal Year three years prior to current Fiscal Year

Item

- Full-Time Equivalent Enrollment = in-county credit eligible students and out-of-county credit eligible students

Wor-Wic FTES include Somerset County students

Garrett FTES do not include West Virginia Reciprocity Grant students

Source

MHEC CC-4 Reports Exhibit VI

Table I-23:
Total FTE Credit Enrollment Ineligible for State Aid

Period

Fiscal Year three years prior to current Fiscal Year

Item

- Full-Time Equivalent Enrollment = students ineligible for state funding

Source

MHEC CC-4 Reports Exhibit VI

**Table II-1:
Targeted Groups in State Funded Continuing Education**

Period

From Fiscal-Year two years prior to current Fiscal-Year

Items

- Registrations
 - General
 - Seniors
 - Disabled/Handicapped
 - Gifted and Talented

Notes

Number of Registrations only includes those students eligible for state aid.

Course approval requires that the college identify when a course is targeted for a specific group; these are the current groups, although Seniors courses must be eligible for general population. Most courses are not targeted to a specific group and are therefore included in the general category

Source

CEI

**Table II-2:
Course Intent in State Funded Continuing Education**

Period

Current Year Fiscal-Year

Items

- FTES, Eligible Registrations, Eligible Courses
 - Job Preparation
 - Licensure/Certification
 - Skills Enhancement
 - Basic Skills
 - General Education

Note

Only courses and students eligible for State aid are included

Source

CEI

Related Table

Table II-3: Course Intent as a Percentage of State Funded Continuing Education

Source

Percentages calculated based on data provided for Table II-2

**Table II-4:
Course Subject Areas in Continuing Education**

Period

Current Fiscal-Year

Items

- FTEs, Eligible Registrations, Eligible Courses:
 - Adult Basic Ed/ESOL
 - Academic Skills
 - Accounting
 - Arts
 - Business
 - Childcare
 - Communications
 - Community
 - Computer Tech
 - Culinary Arts
 - Environmental
 - Financial Planning
 - Medical/Health Occupations
 - Health/Wellness
 - History
 - Instructional Skills
 - Law
 - Management
 - Manufacturing
 - Math/Science
 - Occupational Trades
 - Parenting
 - Real Estate
 - Retail Sales
 - Telecommunications
 - Other

Note

Only classes and students eligible for State aid are included

Source

CEI

Related Table

Table II-5: Course Subject Area as a Percentage of State Funded Continuing Education

Source: Percentages calculated based on information in Table II-4

**Table II-6:
Continuing Education and Workforce Development Enrollment by College**

Period

From Fiscal-Year two years ago to last Fiscal-Year

Items

- Students in Continuing Education Courses (unduplicated headcount of students enrolled)
- Student Registrations in Workforce Development Courses = ‘duplicated’ registrations (one student may take multiple courses)
- Senior Adult Student Registrations in Continuing Education = ‘duplicated’ registrations (one student may take multiple courses)

Source

MHEC Performance Accountability Reports

Indicators 1: Non-credit students enrolled

28: Enrollment in workforce development courses

29: Senior adult enrollment in non-credit courses

Related Table

Table II-7: Annual Percentage Change in Continuing Education and Workforce Development Enrollment

Source

Percentages calculated based on information in Table II-6

**Table II-8:
State Funded Continuing Education FTES**

Period

From Fiscal-Year two years ago to prior Fiscal-Year

Item

State Funded Continuing Education FTES = non-credit eligible FTE Students

Source

CC-4 Reports Exhibit VI

**Table II-9:
Continuing Education FTE Enrollment Ineligible for State Aid**

Period

From Fiscal-Year two years ago to prior Fiscal-Year

Item

Continuing Education FTES = non-credit ineligible FTE Students

Source

CC-4 Reports Exhibit VI

**Table III-1:
Total Full-Time Equivalent Enrollment for State Aid**

Period

From Fiscal-Year two years ago to prior Fiscal-Year

Items

State Funded FTES =

Eligible Credit FTE Enrollment (in-county credit eligible students plus out-of-county credit eligible students)

plus

State Funded Continuing Education FTEs (Non-credit eligible FTE students including in-county credit eligible students plus out-of-county credit eligible students)

Source

CC-4 Reports Exhibit VI

**Table III-2:
Total Full-Time Equivalent Enrollment for Ineligible for State Aid**

Period

From Fiscal-Year two years ago to prior Fiscal-Year

Items

FTES Ineligible for State Aid =

Ineligible Credit FTE Enrollment (credit out-of-state students + other ineligible students)

plus

Ineligible Continuing Education FTEs (Non-credit out-of-state students + other ineligible non-credit students)

Source

CC-4 Reports Exhibit VI

**Table III-3:
Total Full-Time Equivalent Enrollment Eligible and Ineligible for State Aid**

Period

From Fiscal-Year two years ago to prior Fiscal-Year

Items

Total FTES =

Eligible Credit FTE Enrollment (in-county credit eligible students plus out-of-county credit eligible students)

plus

State Funded Continuing Education FTEs (Non-credit eligible FTE students including in-county credit eligible students plus out-of-county credit eligible students)

plus

Ineligible Credit FTE Enrollment (credit out-of-state students + other ineligible students)

plus

Ineligible Continuing Education FTEs (Non-credit out-of-state students + other ineligible non-credit students)

Source

CC-4 Reports Exhibit VI

* Garrett also includes West Virginia credit FTES eligible for the Reciprocity Grant

**Table III-4:
State Funded FTE Enrollment**

Period

From Fiscal-Year two years ago to prior Fiscal-Year

Items

- Credit Enrollment = System-wide totals for Credit FTEs from Table I-22
- Continuing Education = System-wide totals for Continuing Ed FTEs from Table II-8
- Total Enrollment = Credit FTEs plus Continuing Education FTEs

FTE Enrollment Ineligible for State Funding

Items

- Credit Enrollment = System-wide totals for Credit FTEs from Table I-23
- Continuing Education = System-wide totals for Continuing Ed FTEs from Table II-9
- Total Enrollment = Credit FTEs plus Continuing Education FTEs

Total FTE Enrollment

Items

- Credit Enrollment = System-wide totals for Credit FTEs Eligible + Ineligible
- Continuing Education = System-wide totals for Continuing Ed FTEs Eligible + Ineligible
- Total Enrollment = Credit FTEs plus Continuing Education FTEs

Source

MHEC CC-4 Reports, Exhibit VI

Student Outcomes

Table IV-1: Characteristics of Graduates

Period

From Fiscal-Year two years prior to last Fiscal-Year

Items

- Awards
 - Certificates
 - Degrees

- Graduates' Ethnicity
 - African-American
 - Native American
 - Asian American
 - Hispanic
 - Other/Unreported
 - White
 - Foreign/International

- Gender of Graduates
 - Male
 - Female

Notes

MCCRG decided not to calculate percent of minority ethnicity versus the total because it is unclear whether foreign and other should be included as minority or not. Also, with the trends to recognize the combined ethnicities, it becomes increasingly difficult to define “minority.”

Other/Unreported includes Native American.

Foreign/International is not reported by all colleges, and more properly represents residency vs ethnicity.

Source

DIS

**Table IV-2:
Graduates by Ethnicity by College**

Period

Prior Fiscal-Year

Items

- Graduates' Ethnicity
 - African-American
 - Native American
 - Asian American
 - Hispanic
 - Other/Unreported
 - White
 - Total
 - Foreign/International

Note

MCCRG decided not to calculate percent of minority ethnicity versus the total because it is unclear whether foreign and other should be included as minority or not. Also, with the trends to recognize the combined ethnicities, it becomes increasingly difficult to define minority.

Other/Unreported includes Native American.

Foreign/International is not reported by all colleges, and more properly represents residency vs ethnicity; therefore it is not included in the total for ethnicity.

Source

DIS

**Table IV-3:
Certificates Awarded by Program Area**

Period

From Fiscal-Year three years ago to prior Fiscal-Year

Items

- Certificates
 - Business Technology = HEGIS Code beginning 50
 - Information Technology = 51
 - Health Services = 52
 - Engineering and Science = 53 and 54
 - Public Service = 55

Source

DIS

**Table IV-4:
Certificates Awarded by College**

Period

From Fiscal-Year two years ago to prior Fiscal-Year

Item

- Total Certificates Awarded

Source

DIS

**Table IV-5:
Degrees Awarded by Program Area**

Period

From Fiscal-Year two years ago to prior Fiscal-Year

Items

- Career Programs
 - Business Technology Degrees
 - Information Technology Degrees
 - Health Services Degrees
 - Engineering and Science Degrees
 - Public Service Degrees

- Transfer Programs
 - Business Administration Degrees
 - Arts and Sciences Degrees
 - Engineering and Information Technology Degrees
 - General Studies Degrees
 - Teacher Education Degrees

Source

DIS

**Table IV-6:
Associate Degrees Awarded by College**

Period

From Fiscal-Year two years ago to prior Fiscal-Year

Items

- Degrees
 - Transfer
 - Career
 - Total

Sources

DIS

Related Table

Table IV-7: Annual Percent Change in Associate Degrees by College

Source

Percentages calculated based on data provided for Table IV-6

**Table IV-8:
Associate Degrees by Career Program Area by College**

Period

From Fiscal-Year two years ago to prior Fiscal-Year

Items

- Career Degrees
 - Business Technology = HEGIS Code beginning 50
 - Information Technology = 51
 - Health Services = 52

Source

DIS

Related Table

Table IV-9: Annual Percent Change in Associate Degrees by Career Program Area by College

Source

Percentages calculated based on data provided for Table IV-8

**Table IV-10:
Associate Degrees by Career Program Area by College**

Period

From Fiscal-Year two years ago to prior Fiscal-Year

Items

- Career Degrees
 - Engineering and Science = HEGIS Codes Beginning 53 and 54
 - Public Service = 55
 - Total (including categories from table IV-D1)

Source

DIS

Related Table

Table IV-11: Annual Percent Change in Associate Degrees by Career Program Area by College

Source

Percentages calculated based on data provided for Table IV-10

**Table IV-12:
Associate Degrees by Transfer Program Area by College**

Period

From Fiscal-Year two years ago to prior Fiscal-Year

Items

- Transfer Degrees
 - Arts and Sciences = HEGIS Code 491001
 - Engineering and Information Technology = 494001 and 498001
 - General Studies = 495001

Source

DIS

Related Table

Table IV-13: Annual Percent Change in Associate Degrees by Transfer Program Area by College

Source

Percentages calculated based on data provided for Table IV-12

**Table IV-14:
Associate Degrees by Transfer Program Area by College**

Period

From Fiscal-Year two years ago to prior Fiscal-Year

Items

- Transfer Degrees
 - Teacher Education = HEGIS Code 496001
 - Business Administration = 497001
 - Total (including categories from table IV-E1)

Source

DIS

Related Table

Table IV-15: Annual Percent Change in Associate Degrees by Transfer Program Area by College

Source

Percentages calculated based on data provided for Table IV-14

**Table IV-16:
Degree Progress Four Years After Initial Enrollment by College**

Period

Prior Fiscal-Year for entering class four years earlier

Items

- Number in entering class
- Number in analysis cohort (students attempting at least 18 hours within 2 years of matriculation)
- % College Ready (in analysis cohort)
 - College Ready Graduation/Transfer Rate
 - College Ready Successful or Still Enrolled
- % Developmental Completers (in analysis cohort)
 - Developmental Completers Graduation/Transfer Rate
 - Developmental Completers Successful or Still Enrolled
- % Developmental Non-Completers (in analysis cohort)
 - Developmental Non-Completers Successful or Still Enrolled
- All Students Graduation/Transfer Rate (in analysis cohort)
- All Students Successful or Still Enrolled (in analysis cohort)

Notes

The degree progress chart was developed by the Maryland Community College Accountability Work Team to provide a more comprehensive measure of student success. Fiscal Year 2005 is the first year for which data has been collected.

Source

Student Information System, National Student Clearinghouse Enrollment Search and Degree Verify, MHEC Transfer Student System, provided by individual institutions.

Allegany College is not a participant in the National Student Clearinghouse contract, and, therefore, provides transfer data from an alternative source.

**Table IV-17:
First Time Nursing Graduate Performance
on Maryland Board of Nursing Licensing Exam**

Period

From Fiscal-Year two years ago to prior Fiscal-Year

Items

- Nursing Candidates
 - RNs
 - LPNs
- Number Passing Exam
 - RNs
 - LPNs

Notes

Graduates are from Maryland schools and tested in Maryland or another jurisdiction that made results available through National Council of State Boards of Nursing during the Fiscal-Year, represents the candidates taking the exam the first time

Source

Maryland Board of Nursing Website, Education Department, NCLEX Pass/Fail Rates by Program

**Table IV-18:
Performance on Select Licensing Examinations by College**

Period

From Fiscal-Year three years ago to prior Fiscal-Year

Items

- Passing Rates
 - Radiology Technology
 - EMT Paramedic
 - Respiratory Therapy
 - Physical Therapy

Notes

Students at different colleges may take different institutions' licensing exams; therefore, pass rates may not be comparable. Not all colleges offer all programs; therefore, it is inappropriate to average pass rates statewide.

Source

MHEC Performance Accountability Reports

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Revenues and Expenses

**Table V-1:
Unrestricted Current Revenues by Source
Cade Formula Funded Community Colleges**

Period

From Fiscal-Year two years ago to prior Fiscal-Year actuals, and budgeted current Fiscal-Year

Items

- State Aid = unrestricted current revenues
- Fringe Benefits paid by State = retirement benefits paid by the State for certain community college employees
- Local Share = unrestricted current revenues
- Student Share = total student tuition and fee unrestricted current revenues
- Federal Share = unrestricted current revenues
- Other = unrestricted current revenues, auxiliary enterprises are not included
- FTEs Eligible for State Aid = Total eligible students (exclude BCCC)

Notes

Baltimore City Community College is excluded from the totals due to the school's unique funding situation, i.e. funding from government sources is almost entirely from the State not local; whereas the other community colleges receive state and local funding.

Revenues from auxiliary enterprises are not included.

Sources

Prior and current years: MHEC CC-4 and CC5 Reports, Exhibits I, VI and any source of fringe benefits paid by State from CC-4 or Financial Statements prepared by individual institutions

Projected year: MHEC CC-5 reports, Exhibits I and VI, State Paid Benefits are as estimated in the Governor's Budget for the year

**Table V-2:
Unrestricted Current Revenues by Source, including State Paid Fringe Benefits,
Maryland Community Colleges**

Period

Prior Fiscal-Year

Items

- State Aid = unrestricted current revenues
- Local Share = unrestricted current revenues
- Student Share = total student tuition and fee unrestricted current revenues
- Federal Share = unrestricted current revenues
- Other = unrestricted current revenues, auxiliary enterprises are not included
- Fringe Benefits paid by State = retirement benefits paid by the State for certain community college employees

Notes

Baltimore City Community College is included in this table. Please note that funding for fringe benefits for this school is provided within the general fund appropriations.

Revenues from auxiliary enterprises are not included.

Comparisons between colleges may be invalid because certain community colleges classify Continuing Education operations as auxiliary enterprises, which are not included in the revenues shown here.

Source

MHEC CC-4 Reports, Exhibits I, VI and/or financial statements; however if not provided in these reports, the source is community colleges financial/business offices

**Table V-3:
Unrestricted Current Revenues by Source, excluding State Paid Fringe Benefits,
Maryland Community Colleges**

Period

Prior Fiscal-Year

Items

- State Aid = unrestricted current revenues
- Local Share = unrestricted current revenues
- Student Share = total student tuition and fee unrestricted current revenues
- Federal Share = unrestricted current revenues
- Other = unrestricted current revenues, auxiliary enterprises are not included

Notes

Baltimore City Community College is included in this table.

Revenues from auxiliary enterprises are excluded.

Comparisons between colleges may be invalid because certain community colleges classify Continuing Education operations as auxiliary enterprises, which are not included in the revenues shown here.

Source

MHEC CC-4 Exhibit I

**Table V-4:
Percent of Current Unrestricted Operating Expenditures
by Function by College**

Period

Prior Fiscal-Year

Items

- Total Expenditures in Dollars = total unrestricted current expenditures excluding retirement costs paid by the State, Revenues from auxiliary enterprises, mandatory transfers, etc.
- Instruction Percent = divide instruction dollar amount by total expenditures
- Public Service Percent = divide public service dollar amount by total expenditures
- Academic Support Percent = divide academic support dollar amount by total expenditures
- Student Services Percent = divide student services dollar amount by total expenditures
- Institutional Support Percent= divide institutional support dollar amount by total expenditures
- Operation/ Maintenance Percent= divide operation/maintenance dollar amount by total expenditures
- Scholarship/ Fellowship Percent= divide scholarship/fellowship dollar amount by total expenditures (scholarships are netted against tuition and fees and do not show in the expense category)

Notes

Baltimore City Community College is included in this table.

Revenues from auxiliary enterprises are excluded.

Comparisons between colleges may be invalid because certain community colleges classify Continuing Education operations as auxiliary enterprises, which are not included in the expenses shown here.

Source

MHEC CC-4 Reports, Exhibit III

**Table V-5:
Percent of Current Unrestricted Operating Expenditures
by Object by College**

Period

Prior Fiscal-Year

Items

- Total Expenditures in Dollars = total unrestricted current expenditures excluding retirement costs paid by the State, Revenues from auxiliary enterprises, mandatory transfers, etc.
- Compensation Percent = divide compensation dollar amount by total expenditures
- Contracted Services Percent = divide contracted services dollar amount by total expenditures
- Supplies/Materials Percent = divide supplies and materials dollar amount by total expenditures
- Furniture/Equipment Percent = divide furniture and equipment dollar amount by total expenditures
- Communications Percent = divide communication dollar amount by total expenditures
- Conferences/Meetings Percent = divide conferences and meetings dollar amount by total expenditures
- Grants/Subsidies Percent = divide grants and subsidies dollar amount by total expenditures
- Utilities Percent = divide utilities dollar amount by total expenditures
- Fixed Charges Percent = divide fixed charges dollar amount by total expenditures
- Other = divide other dollar amount by total expenditures

Notes

Baltimore City Community College is included in this table. Compensation includes fringe benefits but excludes State paid retirement benefits

Comparisons between colleges may be invalid because certain community colleges classify Continuing Education operations as auxiliary enterprises, which are not included in the expenses shown here (except for Baltimore City Community College which reports all expenditures including auxiliary enterprises by object).

Source

MHEC CC-4 Reports, Exhibit IV

**Table V-6:
Tuition and Required Fees Per Credit Hour for Full-Time Students**

Period

Current Fall

Items

- Resident of Service Area Tuition
- Resident of Service Area Fees
- Resident of Maryland Outside Service Area Tuition
- Resident of Maryland Outside Service Area Fees
- Out-of-State Resident Tuition
- Out-of-State Resident Fees

Notes

Full-Time student is defined as a student carrying 15 credit hours of instruction during each of two semesters.

Fees are consolidated, registration, student, technology and activity fees. Lab, graduation, physical education, etc. are not included.

Source

Websites and catalogues of individual community colleges

**Table V-7:
Estimated Annual Tuition and Required Fees for Full-Time Students**

Period

Current Fall

Items

- Resident of Service Area Tuition
- Resident of Service Area Fees
- Resident of Maryland Outside Service Area Tuition
- Resident of Maryland Outside Service Area Fees
- Out-of-State Resident Tuition
- Out-of-State Resident Fees

Notes

Full-Time student is defined as a student carrying 15 credit hours of instruction during each of two semesters. (Tuition figures are derived by multiplying tuition per credit hour from table V-F1 by 30.)

Fees are: consolidated, registration, student, technology and activity fees. Lab, graduation, physical education, etc. are not included.

Source

The figures from table V-F1 are multiplied by 30 to provide an estimate of annual attendance costs.

**Table V-8:
Estimated Tuition and Fee Costs Per Credit Hour
Based on a Standard Curriculum**

Period

Current Fall

Items

- Resident of Service Area Tuition
- Resident of Service Area Fees
- Resident of Maryland Outside Service Area Tuition
- Resident of Maryland Outside Service Area Fees
- Out-of-State Resident Tuition
- Out-of-State Resident Fees

Notes

The Standard curriculum is defined as:

- 1 English Composition Class
- 1 Math
- 1 Physical Education
- 2 Social and Behavioral Sciences
- 2 Arts and Humanities
- 2 Biological and Physical Sciences
- 1 Computer Technology
- Total 30 credit hours

Fees = Registration fee, Athletic fee, Capital/Parking fee, Education services fee, Student activity fee, Technology fee, Lab Science fee

The total cost of the curriculum is divided by 30 to determine the average cost per credit hour.

The standard curriculum may not sum to 30 credit hours at all institutions. For those colleges which provide a curriculum matching the standard list but resulting in more or less than 30 hours, the total cost is divided by the number of hours.

Not all colleges offer all the courses in the standard curriculum (e.g. Wor-Wic does not offer Physical Education.) These institutions derive an average cost per credit hour (as described above) for the rest of the courses matching the standard curriculum.

Source

Survey of Maryland community colleges

**Table V-9:
Estimated Annual Tuition and Fee Costs
Based on a Standard Curriculum**

Period

Current Fall

Items

- Resident of Service Area Tuition
- Resident of Service Area Fees
- Resident of Maryland Outside Service Area Tuition
- Resident of Maryland Outside Service Area Fees
- Out-of-State Resident Tuition
- Out-of-State Resident Fees

Notes

The Standard curriculum is defined as:

- 1 English Composition
- 1 Math
- 1 Physical Education
- 2 Social and Behavioral Sciences
- 2 Arts and Humanities
- 2 Biological and Physical Sciences
- 1 Computer Technology
- Total 30 credit hours

Fees = Registration fee, Athletic fee, Capital/Parking fee, Education services fee, Student activity fee, Technology fee, Lab Science fee

The standard curriculum may not sum to 30 credit hours at all institutions. For those colleges which provide a curriculum matching the standard list but resulting in more or less than 30 hours, the total cost is divided by the number of hours and then multiplied by 30 to ensure comparability.

Not all colleges offer all the courses in the standard curriculum (e.g. Wor-Wic does not offer Physical Education.) These institutions derive an average cost per credit hour (as described above) for the rest of the courses matching the standard curriculum and then multiply by 30 to obtain the annual estimate.

Source

Survey of Maryland community colleges

**Table V-10:
Student Financial Support in Dollars by Type by College**

Period

Fiscal-Year two years ago

Items

- Dollar Amounts
 - Pell/BEOG Grants
 - Total Grants
 - Total Student Loans
 - EAG Scholarships
 - Total Scholarships
 - Total Student Employment
 - Total Aid

Source

MHEC, Maryland Student Financial Support, October release

**Table V-11:
Student Financial Support in Numbers by Type by College**

Period

Fiscal-Year two years ago

Items

- Pell/BEOG Grants = number of awards
- Total Grants = unduplicated number of students
- Total Student Loans = unduplicated number of students
- EAG Scholarships = number of awards
- Total Scholarships = unduplicated number of students
- Total Student Employment = unduplicated number of students
- Total Aid = unduplicated number of students

Source

MHEC, Maryland Student Financial Support, October release

**Table V-12:
Student Financial Support Average Dollar Amounts by Type by College**

Period

Fiscal-Year two years ago

Items

- Pell/BEOG Grants = average per award
- Total Grants = average per student
- Total Student Loans = average per student
- EAG Scholarships = average per award
- Total Scholarships = average per student
- Total Student Employment = average per student
- Total Aid = average per student

Source

MHEC, Maryland Student Financial Support, October release

Personnel

**Table VI-1:
Average Credit Faculty Salaries: Ten-Month Contracts**

Period

Fiscal-Year 3 years ago to prior Fiscal-Year

Items

- Professors Salaries
- Number of Professors
- Associate Professors Salaries
- Number of Associate Professors
- Assistant Professors Salaries
- Number of Assistant Professors
- Instructors Salaries
- Number of Instructors
- Assistant Instructors Salaries (title revised 9/23/04)
- Number of Others

Note

Use “*” to represent number and salary when college(s) employ less than 5 persons in a category (revised from 3 on 9/23/04)

Source

Employee Data Systems

**Table VI-2:
Salaries of Full-Time Credit Instructional Faculty:
Ten-Month Contracts by College**

Period

Fiscal-Year 3 years ago to prior Fiscal-Year

Items

- Professors Average Salary
- Number of Professors
- Associate Professors Average Salary
- Number of Associate Professors
- Assistant Professors Average Salary
- Number of Assistant Professors
- Instructors Average Salary
- Number of Instructors
- Assistant Instructors Average Salary
- Number of Others

Note

Average Salary = Salaries, Tenure and Fringe benefits of full-time instructional faculty

Use “*” to represent number and salary when college(s) employ less than 5 persons in a category
(r. 9/23/04 from 3)

Source

Employee Data Systems

**Table VI-3:
Credit Faculty Salary Scales: Ten-Month Contracts by College**

Period

Fiscal-Year 3 years ago to prior Fiscal-Year

Items

- High and Low Ends of Range
 - Professors Salaries
 - Associate Professors Salaries
 - Assistant Professors Salaries
 - Instructors Salaries
 - Assistant Instructors Salaries

Source

Employee Data Systems and approved salary schedules

**Table VI-4:
Adjunct Faculty Pay and Workload**

Period

Fall of Current Fiscal Year

Items

- Minimum Pay per Credit Hour
- Maximum Pay per Credit Hour
- Credit Work Load

Source

Survey of business officers, provided by individual institutions

**Table VI-5:
Characteristics of Full-Time Credit Faculty by College**

Period

Current Fall

Items

- Number of Total Full-Time Faculty
- Number of Female faculty (percent determined by dividing by Total Full-Time Faculty)
- Number of Minority faculty (percent determined by dividing by Total Full-Time Faculty)
- Number of Tenured faculty (percent determined by dividing by Total Full-Time Faculty)
- Number of faculty with Master's or Higher (percent determined by dividing by Total Full-Time Faculty)

Note

Some institutions no longer offer tenure.

Source

Employee Data Systems

**Table VI-6:
Employees by Category by College**

Period

Current Fall

Items

- Administrative Employees
 - Minority Full-Time
 - Minority Part-Time
 - White Full-Time
 - White Part-Time
 - Unknown Full-Time
 - Unknown Part-Time

- Credit Instructional Employees
 - Minority Full-Time
 - Minority Part-Time
 - White Full-Time
 - White Part-Time
 - Unknown Full-Time
 - Unknown Part-Time

- Non-Credit Instructional Employees (added to table 9/23/04)
 - Minority Full-Time
 - Minority Part-Time
 - White Full-Time
 - White Part-Time
 - Unknown Full-Time
 - Unknown Part-Time

Source:

Employee Data Systems

**Table VI-7:
Employees by Category by College**

Period

Current Fall

Items

- Other Professional
 - Minority Full-Time
 - Minority Part-Time
 - White Full-Time
 - White Part-Time
 - Unknown Full-Time
 - Unknown Part-Time

- Support
 - Minority Full-Time
 - Minority Part-Time
 - White Full-Time
 - White Part-Time
 - Unknown Full-Time
 - Unknown Part-Time

- Total All Categories
 - Minority Full-Time
 - Minority Part-Time
 - White Full-Time
 - White Part-Time
 - Unknown Full-Time
 - Unknown Part-Time

Note

Definitions of categories:

Other Professional.....	Professional-other
Professional/Non-instructional Support.....	Office/clerical, Technical/Paraprofessional, Crafts and Trades & Service Workers

Source

Employee Data Systems

Related Table

Table VI-8: Percentage of Total Employees – Minority and Status by College

Source

Percentages calculated based on data provided for Table VI-7

**Table VI-9:
Ratio of Student Credit Hours to Faculty Hours Taught, By College**

Period

Fiscal-Year 4 years ago to prior Fiscal-Year

Item

- Ratio of Student Credit Hours to Faculty Hours Taught

Source

MHEC CC-4 Reports, Exhibit XIII

Physical Facilities

**Table VII-1:
Facilities Needs, Inventory and Deficits/Surpluses, State Totals**

Period

Prior Fiscal-Year and Projections for Fiscal-Year 10 years Forward

Items

- Need, Inventory, and Deficit/Surplus
 - Classroom = HEGIS Code100
 - Laboratory = 200
 - Office = 300
 - Study = 400
 - Special Use = 500
 - General Use = 600
 - Support = 700
 - Health Care = 800
 - Total

Note

Totals exclude unclassified and un-reportable space

Source

MHEC CIP, Table 3

**Table VII-2:
Facilities Inventory State Totals by Category**

Period

From Fiscal-Year 6 years ago to Prior Fiscal-Year

Items

- Classroom = HEGIS code 100
- Laboratory = 200
- Office = 300
- Study = 400
- Special Use = 500
- General Use = 600
- Support = 700
- Health Care = 800
- Unclassified = 640, 670, 050, 060, 070, 090
- Total

Note

Totals reflect total NASF including unclassified and un-reportable space

Source

MHEC CIP, Table 1

**Table VII-3:
Inventory of Total Net Assignable Square Feet by Category by Campus**

Period

Prior Fiscal-Year

Items

- Classroom = HEGIS Code 100
- Laboratory = 200
- Office = 300
- Study = 400
- Special Use = 500
- General Use = 600
- Support = 700
- Health Care = 800
- Unclassified = 640, 670, 050, 060, 070, 090
- Total

Note

Totals reflect total NASF including unclassified and unreportable space for Total Space. Regional Higher Education Centers are included in these figures: the LaPlata campus of CSM includes the Waldorf Center for Higher Education, Prince Georges and Howard Community College totals include the Laurel College Center, Harford Community College totals include the HEAT Center, Chesapeake Community College totals include the Eastern Shore Center, and Anne Arundel Community College totals include the Arundel Mills Center.

Source

MHEC CIP, Table 1

**Table VII-4:
Permanent and Temporary Buildings, and Parking Inventory and
Deficit/Surplus by College**

Period

Prior Fiscal-Year

Items

- Total NASF
- Number of Permanent Buildings
- Number of Temporary Buildings
- Parking Inventory
- Parking Space Surplus/Deficit

Notes

Totals reflect total NASF including unclassified and unreportable space

Parking inventory is for all spaces

Source

MHEC CIP, Tables 1 and 4

**Table VII-5:
Capital Improvements Authorized**

Period

Fiscal-Year 1961 to Prior Fiscal-Year

Items

- Total Authorization Amount per year
- Total State Funding Authorized 1961 to Prior Fiscal-Year

Source

Detail of Capital Budget as Enacted, DBM